



MEETING OF MAYOR AND COUNCIL  
MARCH 19, 2025 – MINUTES  
7:00PM

\* MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE  
Mayor Slavicek called the meeting to order at 7:00pm. All in attendance stood for a moment of silence for our armed forces serving to protect us.

\* CALLING OF THE ROLL

Mayor Slavicek

Councilman Karczewski

Councilwoman Bohinski

Councilman Duffy

Councilman Dzingleski

Councilman Reid

Councilman Stasi

Also in attendance was Borough Attorney Sandra Graise and Business Administrator Matthew Crane.

\* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

\* PROCLAMATION – Mayor Slavicek read a Proclamation in honor and recognition of Ken Pacera on his retirement after being the Borough of Helmetta's Tax Assessor for the past 20 years.

\* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Everyone will be given five minutes to

Speak as per the Rules to Govern adopted January 3, 2024. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

No comments from the public.

\* ACCEPTANCE OF MINUTES – February 19, 2025

MOTION – Councilman Dzingleski      SECONDED – Councilman Reid

ROLL CALL: 6-0

\* CONSENT AGENDA

Report of Municipal Clerk and Tax Collector for February 2025

RESOLUTIONS:

2025 – 72: Authorization to enter to Agreement with Remington Vernick Engineers/Water Resource Management

73: Appointment of Helmetta Volunteer Fire Company Member – Vincent Amobile

74: Appointment of Helmetta Volunteer Fire Company Member – Anthony Varga Jr.

75: Authorization to Enter into a Shared Service Agreement with Middlesex County Improvement Authority (MCIA) for Recycling Collection Services

76: Acceptance of Tax Assessor Ken Pacera's Retirement

77: Authorization of the Appointment of Tax Assessor – Tricia Mercado

78: Committing to Round 4 Present and Prospective Need Affordable Housing

Obligations

79: Authorization to Amend Regency Reimbursement

80: Bill List

81: Temporary Emergency Appropriation #2

Councilman Reid asked for Resolutions 2025-73 and 2025-74 to be pulled.

MOTION for Resolutions 2025-72, 75, 76, 77, 78, 79, 80, 81

– Councilman Stasi      SECONDED – Councilwoman Bohinski

ROLL CALL: 6-0

MOTION for Resolutions 2025-73 and 2025-74.

-Councilman Karczewski      SECONDED – Councilman Duffy

ABSTAIN – Councilman Reid

ROLL CALL: 5-0-1

\* REPORTS of Committees, Business Administrator



Councilman Dzingleski stated that we have some upcoming events in Helmetta Recreation, Glow in the Dark Easter Egg Hunt on April 17<sup>th</sup>, Earth Day on April 19<sup>th</sup>, and you can register now for Egg My Yard with The Community Team NJ. Tomorrow night there is Dunk with the DPW at the John Street basketball court.

Councilman Reid thanked the Jamesburg Police Department for escorting the leprechaun for our St. Patrick's Day event and everyone that came out for it. Next Tuesday from 6:00-8:00pm is the free Rabies clinic.

Council President Karczewski spoke with the Chief about some concerns in the Borough that include issues on Sutton Place with drivers not stopping at stop signs, and on Baker and Borghaus with cars going the wrong way down the one way. The Chief stated that the officers are aware and will be monitoring the areas. The Chief asked if the residents see this happening at specific times or days of the week. The Council President brought up the idea of painting an arrow on the street or the words 'one way' to help guide drivers.

Councilman Duffy read a statement from Public Works that included: Spring is on its way. Flushing will be scheduled for April. Another round of Lead and copper sampling will take place before June. Spring clean ups have started and will continue until growth is in full swing. Gazebo at Maple Street park will be installed in April. Working on quotes for bathrooms on the main floor in Borough hall. Aiming to schedule the first round of street sweepings in April. April 21st is mulch installation at both parks. April 23rd Com Center and Borough hall irrigation systems will be active. Floors at the Com Center will be completed today. We have 19 catch basins that must be cleaned out by a vac truck as they are too deep for us to access. The vendor said they are about 2 weeks out.

Councilwoman Bohinski stated that the Board of Education is hoping to announce the new superintendent at their April meeting. She would also like to inquire about EMS hosting a CPR class for residents.

Councilman Stasi hopes that all residents will get involved in our Earth Day activities.

Mayor Slavicek attended Read Across America Day at Schoenly school.

Business Administrator Matthew Crane had nothing to report.

Municipal Clerk Melissa Hallerman stated that Middlesex County put out an informational pamphlet regarding guidance on H5N1 Avian Influence, bird flu. It is available in the Clerk's Office and on our website. She will attending tomorrow the quarterly Middlesex County Clerk's meeting and in early April will be attending the Municipal Clerk Association of New Jersey's annual conference in Atlantic City.

**\*ORDINANCE 2025-02 – (Introduction) CAPITAL ORDINANCE PROVIDING FOR THE ACQUISITION OF A NEW SERVER AND ALL RELATED EXPENSES, AND**

APPROPRIATING \$12,000 THEREFOR, AUTHORIZED IN AND BY THE BOROUGH OF  
HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

MOTION – Councilman Dzingleski    SECONDED – Councilman Karczewski  
ROLL CALL: 6-0

\* CLOSED SESSION – Resolution 2025-82 pertaining to potential litigation.

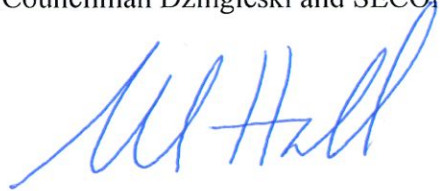
MOTION – Councilman Dzingleski    SECONDED – Councilman Stasi  
ROLL CALL: 6-0

\* OPEN SESSION

MOTION – Councilman Stasi    SECONDED – Councilwoman Bohinski  
ROLL CALL: 6-0

\* ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by  
Councilman Dzingleski and SECONDED by Councilman Stasi at 7:41pm. All were in favor.



Melissa Hallerman, RMC  
Municipal Clerk



## RESOLUTION

#2025-72

### AUTHORIZATION TO SIGN AGREEMENT FOR PROFESSIONAL SERVICES WITH REMINGTON & VERNICK ENGINEERS II, INC. / WATER RESOURCE MANAGEMENT

**WHEREAS**, the Borough of Helmetta recognizes the need for professional services to be provided in the area of Back-Up Licensed Operator Services; and


**WHEREAS**, REMINGTON & VERNICK ENGINEERS II, INC. / WATER RESOURCE MANAGEMENT, is a reputable service provider with expertise in water management, has been selected for the provision of these services;

**NOW, THEREFORE BE IT RESOLVED**, that the Governing Body does hereby authorize the Borough of Helmetta to enter into a agreement for professional services as contained in the contract for Back-up Licensed Operator Services in accordance with the terms and conditions as set forth in the agreement; and

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski		✓	✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi	✓		✓			

#### CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 19, 2025.

  
\_\_\_\_\_  
MELISSA HALLERMAN, RMC  
Municipal Clerk

## RESOLUTION

#2025 - 73

### APPOINTMENT OF HELMETTA FIRE VOLUNTEER MEMBER

I, Christopher Slavicek, Mayor of the Borough of Helmetta, with advice and consent of the Borough Council do hereby appoint.

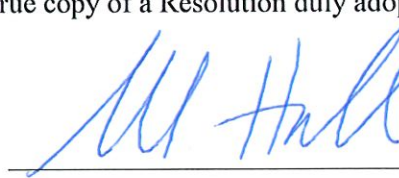
#### VINCENT AMOBILE

As Helmetta Fire Volunteer member for the Borough of Helmetta.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy		✓	✓			
Dzingleski			✓			
Reid					✓	
Stasi			✓			

### CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 19, 2025.



MELISSA HALLERMAN, RMC  
Municipal Clerk

## RESOLUTION

#2025 - 74

### APPOINTMENT OF HELMETTA FIRE VOLUNTEER MEMBER

I, Christopher Slavicek, Mayor of the Borough of Helmetta, with advice and consent of the Borough Council do hereby appoint.

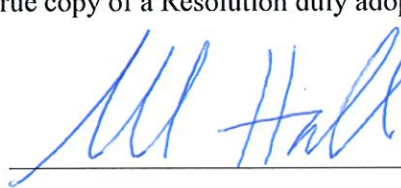
**ANTHONY VARGA, JR.**

As Helmetta Fire Volunteer member for the Borough of Helmetta.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy		✓	✓			
Dzingleski			✓			
Reid					✓	
Stasi			✓			

### CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 19, 2025.



MELISSA HALLERMAN, RMC  
Municipal Clerk



**RESOLUTION**  
**2025-75**  
**SHARED SERVICES AGREEMENT FOR THE PROVISION OF**  
**RECYCLING COLLECTION SERVICES OF DESIGNATED RECYCLABLES**  
**IN BOROUGH OF HELMETTA WITH MIDDLESEX COUNTY**  
**IMPROVEMENT AUTHORITY**

WHEREAS, pursuant to the Solid Waste Management Act, N.J.S.A. 13:1E-1, et seq., each county within the State of New Jersey is deemed a solid waste management district; and

WHEREAS, each solid waste management district is responsible for developing a solid waste management plan that sets forth the strategy for disposing and/or recycling of solid waste generated within the geographic boundaries of the respective county; and

WHEREAS, the Board of County Commissioners (the "Board") of the County of Middlesex (the "County") has adopted the Middlesex County Solid Waste Management Plan, as the same has been amended from time to time (the "County Plan"); and

WHEREAS, as part of the County Plan, the County has adopted a mandatory recycling plan ("Recycling Plan"), which, among other things, establishes a strategy for recycling at least sixty percent (60%) of the County's total solid waste stream and mandates the recycling of the following recyclable materials; specifically: newspaper, aluminum, food and beverage containers, glass food and beverage containers, high grade office paper, corrugated cardboard, leaves, and motor oil, steel cans, plastic containers, mixed paper, textiles and brush; and

WHEREAS, the County Plan designates the Authority as the sole implementing agency responsible for the implementation of the County's recycling plan; and

WHEREAS, in order to ensure uniform recycling collection services of recyclables and thereby increase the percentage of those materials recycled, the Authority sponsors a County-wide recycling collection program (the "Program"), which may be utilized by the municipalities in the County on a voluntary basis; and

WHEREAS, such recycling collection services of recyclables will be provided by the Authority by a private contractor, who has been selected pursuant to a competitive bidding process initiated by the Authority; and

WHEREAS, the Municipality desires to permit the Authority to assume responsibility for the collection of certain specified recyclables and for the preparation for market and marketing of such materials under the terms and conditions set forth herein.

NOW, THEREFORE, that the Mayor and the Municipal Clerk are hereby authorized to sign the agreement with Middlesex County Improvement Authority.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski			✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi	✓		✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 19, 2025.

  
 \_\_\_\_\_  
 MELISSA HALLERMAN, RMC  
 Municipal Clerk

**RESOLUTION**  
**#2025-76**

I, Chris Slavicek, Mayor of the Borough of Helmetta, with the advice and consent of the Borough Council, do hereby acknowledge the retirement of

KEN PACERA

As TAX ASSESSOR for the Borough of Helmetta with his last day being March 31, 2025.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski		✓	✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi	✓		✓			

**CERTIFICATION**

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 19, 2025.



MELISSA HALLERMAN, RMC  
Municipal Clerk



## RESOLUTION

#2025 - 77

### APPOINTMENT OF TAX ASSESSOR FOR THE BOROUGH OF HELMETTA

#### TRICIA MERCADO

**WHEREAS**, N.J.S.A. 40A:9-146 requires every Municipality to provide for the appointment of a Tax Assessor; and

**WHEREAS**, the Borough of Helmetta's Tax Assessor, Ken Pacera, is retiring on March 31, 2025.

**NOW THEREFORE, BE IT RESOLVED**, by the Borough of Helmetta, County of Middlesex, State of New Jersey that Tricia Mercado be appointed as Tax Assessor commencing April 1, 2025 for a four (4) year term, expiring June 30, 2029.

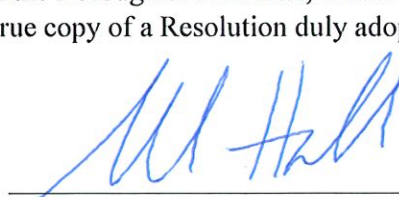
**BE IT FURTHER RESOLVED** that certified copies of this resolution shall be forwarded to the following:

1. Director, Division of Taxation
2. Administrator, Board of Taxation
3. Administrator of the Municipality
4. Tax Assessor

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski		✓	✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi	✓		✓			

#### CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 19, 2025.



MELISSA HALLERMAN, RMC  
Municipal Clerk

**RESOLUTION OF THE BOROUGH OF HELMETTA, COUNTY OF MIDDLESEX,  
STATE OF NEW JERSEY, COMMITTING TO ROUND 4 PRESENT AND  
PROSPECTIVE NEED AFFORDABLE HOUSING OBLIGATIONS**

**RESOLUTION 2025-78**

**WHEREAS**, the Borough of Helmetta, County of Middlesex, State of New Jersey (hereinafter, "Helmetta"), has a demonstrated history of voluntary compliance with its constitutional affordable housing obligations; and

**WHEREAS**, on March 20, 2024, Governor Phil Murphy signed into law P.L. 2024, c.2, an Amendment to the 1985 Fair Housing Act (hereinafter "Amended FHA" or "Act"); and

**WHEREAS**, the Amended FHA requires the Department of Community Affairs ("DCA") to provide an estimate of the fair share affordable housing obligations of all municipalities on or before October 20, 2024, based upon the criteria in the Amended FHA; and

**WHEREAS**, the DCA issued a report on October 18, 2024 ("DCA Report") wherein it reported its estimate of the fair share affordable housing obligation for all municipalities based upon its interpretation of the standards in the Act; and

**WHEREAS**, the DCA Report calculates Helmetta's Round 4 (2025-2035) fair share affordable housing obligations as follows: a Present Need (Rehabilitation) Obligation of 3 and a Prospective Need (New Construction) Obligation of 24; and

**WHEREAS**, the Amended FHA provides that the DCA Report is non-binding, thereby inviting municipalities to demonstrate that the Amended FHA would support revised calculations of Round 4 fair share affordable housing obligations; and

**WHEREAS**, the Amended FHA gives municipalities the opportunity to propose a different fair share affordable housing obligation from those reported by the DCA on October 18, 2024, based upon the standards in Sections 6 and 7 of the Act; and

**WHEREAS**, the Amended FHA further provides that "[a]ll parties shall be entitled to rely upon regulations on municipal credits, adjustments, and compliance mechanisms adopted by the Council on Affordable Housing ("COAH") unless those regulations are contradicted by statute, including the Act, or binding court decisions" (N.J.S.A 52:27D-311 (m)); and

**WHEREAS**, the DCA has released a Geographic Information Systems (GIS) spatial data representation of the *Land Capacity Analysis* for P.L. 2024, c.2, containing the vacant and developable land information that serves as the basis for calculating the land capacity factor; and

**WHEREAS**, Helmetta has performed a *Land Capacity Analysis* assessment via its GIS map and reviewed the lands identified by the DCA for the land capacity factor with respect to the MOD-IV Property Tax List data, construction permit data, land use board approvals, configuration, and accessibility to ascertain whether these identified developable lands may accommodate development (See Exhibit A to this Resolution); and



**RESOLUTION OF THE BOROUGH OF HELMETTA, COUNTY OF MIDDLESEX,  
STATE OF NEW JERSEY, COMMITTING TO ROUND 4 PRESENT AND  
PROSPECTIVE NEED AFFORDABLE HOUSING OBLIGATIONS**

**WHEREAS**, based on the foregoing, Helmetta relies on the DCA calculations of Helmetta's fair share obligations as modified herein to account for Helmetta's review of the lands identified by the DCA, and finds that both its Present Need (Rehabilitation) Obligation and Prospective Need (New Construction) Obligation are 0; and

**WHEREAS**, at this time, the Borough is awaiting the issuance of final municipal fair share numbers and, therefore, reserves the right to modify its declared fair share obligations upon further review and assessment; and

**WHEREAS**, the Borough was delayed in the assessment and passage of this resolution due to unforeseen circumstances, specifically the resignation of the prior Borough Attorney and the transition in legal representation, which necessitated additional time to ensure a thorough review of the Borough's obligations; and

**WHEREAS**, it is therefore important that Helmetta not commit to an incorrect obligation at this time; and

**WHEREAS**, the Amended FHA provides that: "the municipality's determination of its fair share obligation shall have a presumption of validity, if established in accordance with sections 6 and 7" of the Act; and

**WHEREAS**, Helmetta's calculation of need is entitled to a "presumption of validity" because it complies with Sections 6 and 7 of the Act; and

**WHEREAS**, in addition to setting forth its Round 4 fair share affordable housing obligations for the reasons summarized above, substantial activity has occurred and is ongoing that warrants the reservation of certain rights to avoid any claim that it has waived them; and

**WHEREAS**, the Amended FHA requires municipalities to adopt a binding resolution no later than January 31, 2025, as to their obligations; and

**WHEREAS**, in light of the above, Helmetta finds that it is in its best interest to declare its obligations in accordance with this binding resolution in accordance with the Act; and

**NOW, THEREFORE, BE IT RESOLVED**, on this 19<sup>th</sup> day of March, 2025, by the Governing Body of the Borough of Helmetta, County of Middlesex, State of New Jersey, as follows:

1. The preamble of this resolution is incorporated into the operative clauses of this resolution as if set forth in full.
2. For the reasons set forth in this resolution and its attachments, Helmetta commits to a Round 4 Present Need (Rehabilitation) Obligation of 0 and a Round 4 Prospective Need (New Construction) Obligation of 0, subject to all reservations of rights, which specifically include, without limitation, the following:



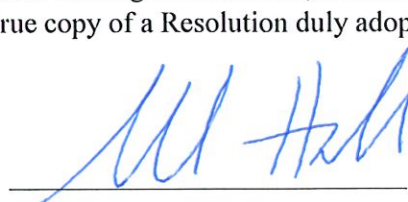
**RESOLUTION OF THE BOROUGH OF HELMETTA, COUNTY OF MIDDLESEX,  
STATE OF NEW JERSEY, COMMITTING TO ROUND 4 PRESENT AND  
PROSPECTIVE NEED AFFORDABLE HOUSING OBLIGATIONS**

- a) The right to a vacant land adjustment, durational adjustments, and all other applicable adjustments permitted in accordance with the Act and COAH regulations;
  - b) The right to adjust its fair share obligation in the event of any future legislation that modifies the fair share obligations reported by the DCA;
  - c) The right to adjust its fair share obligations based upon any ruling in pending or future litigation challenging the methodology or calculations set forth in the DCA Report; and
  - d) The right to adjust its fair share obligations in the event of a third-party challenge to the fair share obligations and Helmetta's response thereto.
3. Helmetta hereby directs the Borough Attorney, Sandra Graise, Esq., of Florio Perrucci Steinhardt Cappelli & Tipton, to take all necessary actions to ensure compliance with the Amended FHA, including the filing of any necessary documents with the appropriate agencies or courts as may be required.
4. This resolution shall take effect immediately, according to law.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski		✓	✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi	✓		✓			

**CERTIFICATION**

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 19, 2025.

  
\_\_\_\_\_  
MELISSA HALLERMAN, RMC  
Municipal Clerk

**RESOLUTION**  
**2025 - 79**

**AMENDING RESOLUTION 2025-64 RESOLUTION AUTHORIZING  
REIMBURSEMENT TO REGENCY WALK HOMEOWNERS ASSOCIATION  
PURSUANT TO N.J.S.A. 40:67-23.2 et seq., AS AMENDED, FOR THE YEAR 2024**

**WHEREAS**, Regency Walk Homeowners Association (the "Association") is a qualified private community pursuant to Chapter 299, Public Law 1989, as amended (the "Law"); and

**WHEREAS**, the Borough of Helmetta is required to reimburse the Association for certain municipal services pursuant to the Law; and

**WHEREAS**, if the Borough provides reimbursement to the Association for certain municipal services, the reimbursement shall not exceed the amount that the Borough would have expended to provide the equivalent services; and

**WHEREAS**, the Borough and the Association entered into an Agreement around March 17, 2004 establishing the reimbursement procedure for covered municipal services; and

**WHEREAS**, the Association submitted bills from Jersey Central Power & Light for street lighting for the year 2024 in the amount of \$3,141.04; and

**WHEREAS**, the Public Works Supervisor has determined that, under the Borough's agreements in place for 2024, it would have cost the Borough \$1,299.40 to perform comparable leaf recycling services & snow removal.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Helmetta that the Chief Financial Officer be and is hereby authorized to issue a check in the amount of \$4,440.44 to Regency Walk Homeowners Association representing 2024 street light reimbursement of \$3,141.04, snow removal of 397.80 and leaf recycling reimbursement of \$901.60.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski		✓	✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi	✓		✓			

**CERTIFICATION**

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\_\_\_\_\_  
MELISSA HALLERMAN, RMC  
Municipal Clerk

## RESOLUTION

2025-80


### PAYMENT OF BILLS

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski		✓	✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi	✓		✓			

### CERTIFICATION

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\_\_\_\_\_  
MELISSA HALLERMAN, RMC  
Municipal Clerk



P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes  
Vendors: All  
Rcvd Batch Id Range: First to Last  
Include Non-Budgeted: Y

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ACT01 ACTION DATA SVC, INC											
25-00201	03/17/25 INV# 91450										
1 INV# 91450		5-01-20-705-021	89.80		B FINANCE OE	R	03/17/25	03/17/25			N
2 INV# 91450		5-05-55-500-021	29.93		B WATER OPERATING OE	R	03/17/25	03/17/25			N
3 INV# 91450		5-07-55-500-021	29.93		B SEWER OPERATING OE	R	03/17/25	03/17/25			N
			149.66								
Vendor Total:			149.66								

AMAZ005 AMAZON CAPITAL SERVICES											
25-00192	03/10/25 SUPPLIES										
1 TONER CARTRIDGE		5-01-20-701-020	121.89		B ADMINISTRATOR OE	R	03/10/25	03/17/25			N
2 EASTER EVENT ITEMS		T-13-55-000-007	49.97		B RESERVE FOR RECREATION TRUST	R	03/10/25	03/17/25			N
3 FIRE MARSHAL SUPPLIES		5-01-25-752-020	98.55		B FIRE PREVENTION BUREAU OE	R	03/10/25	03/17/25			N
4 GLOW STICKS		T-13-55-000-007	114.72		B RESERVE FOR RECREATION TRUST	R	03/10/25	03/17/25			N
5 PLATES/NAPKINS		T-13-55-000-007	60.78		B RESERVE FOR RECREATION TRUST	R	03/10/25	03/17/25			N
			445.91								
Vendor Total:			445.91								

ATL03 ATLANTIC TOMORROWS OFFICE											
25-00203	03/17/25 METER READING (10/1-12/31)										
1 METER READING (10/1-12/31)		4-01-31-832-020	184.91		B COPYING	R	03/17/25	03/17/25			N
Vendor Total:			184.91								

AUTOZ005 AUTOZONE STORES LLC											
25-00168	03/03/25 AIR FILTER/WHEEL CLEANER										
1 AIR FILTER/WHEEL CLEANER		5-01-26-315-020	37.38		B VEHICLE MAINT-PUBLIC WORKS	R	03/03/25	03/17/25			N
Vendor Total:			37.38								

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Page No: 2

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
							Enc Date	Date	Invoice	Excl
<b>BILES005 BILES ELECTRICAL &amp; MECHANICAL</b>										
	25-00216	03/17/25 REPLACE BALLASTS								N
		1 REPLACE BALLASTS	1,033.96		5-01-26-772-020	B BUILDINGS & GROUNDS OE	R	03/17/25	03/19/25	
		Vendor Total:	1,033.96							
<b>CENTE005 CENTER STATE ENGINEERING</b>										
	25-00169	03/03/25 DECEMBER 2024/JANUARY 2025								
		1 LOCUST DRIVE NJDOT	60.00		C-04-55-903-100	B 22-03 IMPROVEMENTS TO LOCUST DRIVE	R	03/03/25	03/17/25	16475
		2 LAKE AVE NJDOT	1,589.00		C-04-55-905-100	B 23-02 IMPROVE LAKE DRIVE	R	03/03/25	03/17/25	16476
		3 SUTTON/YORK/MADISON NJDOT	560.00		C-04-55-908-100	B ROAD IMPROVEMENTS - SUTTON PLACE	R	03/03/25	03/17/25	16476
		4 HIGH STREET	2,943.00		T-14-57-000-022	B ESCROW - 15 HIGH STREET LLC	R	03/03/25	03/17/25	16544
		5 LAKE AVE DOT	598.50		C-04-55-905-100	B 23-02 IMPROVE LAKE DRIVE	R	03/03/25	03/17/25	16545
		6 SUTTON, YORK, MADISON DOT	4,202.50		C-04-55-908-100	B ROAD IMPROVEMENTS - SUTTON PLACE	R	03/03/25	03/17/25	16546
		7 JANUARY COUNCIL MEETING	221.00		5-01-20-715-020	B ENGINEERING SERVICE OE	R	03/03/25	03/17/25	16547
		Vendor Total:	10,174.00							
		Vendor Total:	10,174.00							
<b>CEN07 CENTRAL JERSEY SECURITY</b>										
	25-00217	03/17/25 QTRLY MONITORING								
		1 QTRLY MONITORING	150.00		5-01-26-772-020	B BUILDINGS & GROUNDS OE	R	03/17/25	03/19/25	
		2 QTRLY MONITORING	171.00		5-01-26-772-020	B BUILDINGS & GROUNDS OE	R	03/17/25	03/19/25	
		Vendor Total:	321.00							
		Vendor Total:	321.00							
<b>CIR01 CIRCLE JANITORIAL SUPPLIES</b>										
	25-00148	02/24/25 CLEANING SUPPLIES								
		1 CLEANING SUPPLIES	177.14		5-01-26-772-020	B BUILDINGS & GROUNDS OE	R	02/24/25	03/17/25	29801-25
		Vendor Total:	177.14							
		Vendor Total:	177.14							
<b>CLE04 CLEARY GIACOBBE ALFIERI&amp;JACOBS</b>										
	25-00184	03/10/25 LEGAL SERVICE FEB-FD								
		1 LEGAL SERVICE FEB-FD	1,026.00		5-01-25-749-020	B FIRE DEPARTMENT OE	R	03/10/25	03/17/25	
		Vendor Total:	1,026.00							



**BOROUGH OF HELMETTA**  
**Bill List By Vendor Name**

[illegible]



Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099	Excl
FLORI005	FLORIO PERRUCCI STEINHARDT	25-00205	03/17/25	FEBRUARY SERVICES	1	FEBRUARY SERVICES	1,380.00	5-01-20-712-020	B	LEGAL SERVICES OE	R	03/17/25	03/17/25				N
	Vendor Total:						1,380.00										
FRENC005	FRENCH & PARRELLO ASSOCIATES	25-00156	02/28/25	SHELTER REMEDY- 155064	1	SHELTER REMEDY- 155064	19,507.00	C-04-55-909-100	B	ANIMAL SHELTER REMEDIATION 2024-8	R	02/28/25	03/17/25				N
	Vendor Total:						19,507.00										
GEARW005	GEAR WASH NY	25-00136	02/24/25	GEAR	1	GEAR- INV# 1023-2	406.04	5-01-25-749-020	B	FIRE DEPARTMENT OE	R	02/24/25	03/17/25		1023-2		N
	Vendor Total:						406.04										
HOM02	HOME DEPOT CREDIT SERVICES	25-00153	02/24/25	PVC PIPING FOR BISTRO LIGHTS	1	PVC PIPING FOR BISTRO LIGHTS	169.00	5-01-28-796-020	B	PARKS OE	R	02/24/25	03/17/25				N
	Vendor Total:						257.39	5-01-26-765-020	B	STREETS & ROADS OE	R	03/03/25	03/17/25		3679799		N
	Vendor Total:						426.39										
HOM03	HOME NEWS & TRIBUNE	25-00206	03/17/25	INV# 6958694	1	INV# 6958694	44.36	5-01-20-120-020	B	MUNICIPAL CLERK OE	R	03/17/25	03/17/25		6958694		N
	Vendor Total:						44.36										
JCP01	JCP&L	25-00199	03/17/25	ACCT# 100 149 420 620	1	ACCT# 100 149 420 620	2,697.01	4-01-31-826-020	B	STREET LIGHTING	R	03/17/25	03/17/25				N

**BOROUGH OF HELMETTA**  
**Bill List By Vendor Name**

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
								Enc Date Date	Date	Invoice
JCP01 JCP&L										
25-00199 03/17/25 ACCT# 100 149 420 620				Continued						
2 ACCT# 100 149 420 620			489.34	5-01-31-826-020	B STREET LIGHTING	R	03/17/25	03/17/25		N
			3,186.35							
25-00210 03/17/25 ACCT# 100 117 346 864										
1 ACCT# 100 117 346 864			239.88	5-01-31-825-020	B ELECTRICITY	R	03/17/25	03/17/25		N
2 ACCT# 100 114 338 708			5.05	5-01-31-825-020	B ELECTRICITY	R	03/17/25	03/17/25		N
3 ACCT# 100 128 456 728			38.65	5-01-31-825-020	B ELECTRICITY	R	03/17/25	03/17/25		N
4 ACCT# 100 128 267 034			37.95	5-01-31-825-020	B ELECTRICITY	R	03/17/25	03/17/25		N
5 ACCT# 100 054 008 006			108.01	5-01-31-825-020	B ELECTRICITY	R	03/17/25	03/17/25		N
6 ACCT# 100 008 806 760			9.56	5-01-31-825-020	B ELECTRICITY	R	03/17/25	03/17/25		N
			439.10							
			Vendor Total:							
			3,625.45							
TYC01 JOHNSON CONTROLS SECURITY SOL.										
25-00209 03/17/25 ANNUAL BILLING 4/1/25-3/31/26										
1 ANNUAL BILLING 4/1/25-3/31/26			1,037.62	5-01-26-772-020	B BUILDINGS & GROUNDS OE	R	03/17/25	03/17/25		N
2 ANNUAL BILLING 4/1/25-3/31/26			345.87	5-05-55-500-021	B WATER OPERATING OE	R	03/17/25	03/17/25		N
3 ANNUAL BILLING 4/1/25-3/31/26			345.88	5-07-55-500-021	B SEWER OPERATING OE	R	03/17/25	03/17/25		N
			1,729.37							
			Vendor Total:							
			1,729.37							
KELS0005 KELSO & BURGESS										
25-00204 03/17/25 COURT SESSION- MARCH 2025										
1 COURT SESSION- MARCH 2025			600.00	5-01-25-757-020	B MUNICIPAL PROSECUTOR OE	R	03/17/25	03/17/25		N
			Vendor Total:							
			600.00							
MAX MAXIMUM SECURITY SYSTEMS										
25-00214 03/17/25 QTRLY PAYMENT										
1 QTRLY PAYMENT			112.50	5-01-26-772-020	B BUILDINGS & GROUNDS OE	R	03/17/25	03/19/25		N
			Vendor Total:							
			112.50							



**BOROUGH OF HELMETTA**  
**Bill List By Vendor Name**

Vendor #	Name			P0 Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk Enc Date Date	Rcvd Chk/Void Invoice	Excl
MGL01	MGL PRINTING SOLUTIONS	N									
25-00185	03/10/25 CAT/DWG LICENSE & TAGS	N						B MUNICIPAL CLERK OE	R	03/10/25 03/17/25	
1	CAT/DWG LICENSE & TAGS					727.00	4-01-20-120-020				
	Vendor Total:					727.00					
MID26	MIDDLESEX COUNTY FIRE PREVENT	N									
25-00170	03/03/25 TOM DROPPA- MEMBERSHIP	N						B FIRE PREVENTION BUREAU OE	R	03/03/25 03/17/25	
1	TOM DROPPA- MEMBERSHIP 2025					50.00	5-01-25-752-020				
	Vendor Total:					50.00					
MID17	MIDDLESEX COUNTY TREASURER	N									
25-00195	03/17/25 FUEL USAGE- FEBRUARY 2025	N						B GASOLINE	R	03/17/25 03/17/25	
1	FUEL USAGE- FEBRUARY 2025					721.49	5-01-31-833-020				
	Vendor Total:					721.49					
MCT01	Middlesex Cty Improvement Auth	N									
25-00147	02/24/25 SINGLE FAMILY HOUSEHOLD-JAN	N						B MIDDLESEX CO RECYCLING PROGRAM	R	02/24/25 03/17/25	
1	SINGLE FAMILY HOUSEHOLD-JAN					2,835.36	5-01-43-786-020				
2	BRUSH TO CTY/ MUN SITE- JAN	N				61.85	5-01-43-786-020	B MIDDLESEX CO RECYCLING PROGRAM	R	02/24/25 03/17/25	
						2,897.21					
25-00212	03/17/25 LEASE PURCHASE-2020 FORD F45	N						B VEHICLE MAINT-PUBLIC WORKS	R	03/17/25 03/17/25	
1	LEASE PURCHASE-2020 FORD F45					1.00	5-01-26-315-020				
25-00213	03/17/25 SINGLE FAMILY HOUSEHOLD-FEB	N						B MIDDLESEX CO RECYCLING PROGRAM	R	03/17/25 03/17/25	
1	SINGLE FAMILY HOUSEHOLD-FEB					2,835.36	5-01-43-786-020				
2	BRUSH TO CTY/MUN SITE- FEB	N				75.83	5-01-43-786-020	B MIDDLESEX CO RECYCLING PROGRAM	R	03/17/25 03/17/25	
						2,911.19					
	Vendor Total:					5,809.40					



Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
MCU01 Middlesex Cty Utilities Auth	25-00186 03/10/25 DUMPING CHARGES-FEBRUARY 2025	1 DUMPING CHARGES- FEBRUARY 2025	3,898.85	5-01-32-837-020	B LANDFILL/DISPOSAL SOLID WASTE	R	03/10/25 03/17/25	N		N
	Vendor Total:		3,898.85							
MOR01 MORTON SALT	25-00081 02/03/25 BULK SALT	1 BULK SALT	1,443.32	5-01-26-765-020	B STREETS & ROADS OE	R	02/03/25 03/17/25	N	5403306671	N
		2 BULK SALT	1,297.55	5-01-26-765-020	B STREETS & ROADS OE	R	02/03/25 03/17/25	N	5403312234	N
			2,740.87							
	25-00141 02/24/25 BULK SALT	1 BULK SALT	1,347.14	5-01-26-765-020	B STREETS & ROADS OE	R	02/24/25 03/17/25	N		N
	25-00165 03/03/25 BULK SALT	1 BULK SALT	1,382.98	5-01-26-765-020	B STREETS & ROADS OE	R	03/03/25 03/17/25	N		N
	Vendor Total:		5,470.99							
NEWJE010 NEW JERSEY REGISTRAR'S ASSOC	25-00196 03/17/25 NJRA CONFERENCE- M HALLERMAN	1 NJRA CONFERENCE- M HALLERMAN	75.00	5-01-20-120-020	B MUNICIPAL CLERK OE	R	03/17/25 03/17/25	N		N
	Vendor Total:		75.00							
NEW31 NJ DEPT OF HLTH & SR SVC (DOG)	25-00171 03/03/25 FEBRUARY 2025 DOG LICENSES	1 FEBRUARY 2025 DOG LICENSES	18.60	T-09-00-000-001	B ANIMAL CONTROL EXPENSES	R	03/03/25 03/17/25	N		N
	Vendor Total:		18.60							
NEW23 NJ LEAGUE OF MUNICIPALITIES	25-00200 03/17/25 NJLM MEMBERSHIP DUES	1 NJLM MEMBERSHIP DUES	385.00	5-01-20-120-020	B MUNICIPAL CLERK OE	R	03/17/25 03/17/25	N	210MLK25	N
	Vendor Total:		385.00							

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/chk	First Rcvd Date	Enc Date	Chk/Void Date	Invoice	1099 Excl
NOR01 NORCIA CORPORATION												
	25-00137 02/24/25 EQUIPMENT FOR NEW 550	1 EQUIPMENT FOR NEW 550		1,053.60	5-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	02/24/25	03/17/25		85417/85384	N
	Vendor Total:			1,053.60								
ONS01 ON-SITE FLEET SERVICE, INC.												
	25-00189 03/10/25 LEAFSPRINGS/TIRE F350	1 LEAFSPRINGS/TIRE F350		1,911.26	5-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	03/10/25	03/17/25			N
	Vendor Total:			1,911.26								
ONE02 ONE CALL CONCEPTS, INC.												
	25-00175 03/03/25 FEBRUARY REGULAR LOCATES	1 FEBRUARY REGULAR LOCATES		8.58	5-01-26-765-020	B STREETS & ROADS OE	R	03/03/25	03/17/25			N
	Vendor Total:			8.58								
OSW01 OSWALD ENTERPRISES												
	25-00188 03/10/25 JET VAC LAKE/ERICKSON,MAPLE	1 JET VAC LAKE/ERICKSON,MAPLE		2,715.00	5-07-55-500-021	B SEWER OPERATING OE	R	03/10/25	03/17/25		14644	N
	Vendor Total:			2,715.00								
PUR01 PITNEY BOWES BANK PURCHASE PWR												
	25-00211 03/17/25 POSTAGE REFILL	1 POSTAGE REFILL		200.00	5-01-31-831-020	B POSTAGE	R	03/17/25	03/17/25			N
	Vendor Total:			200.00								
PRE03 PRECISION ANALYTICAL SVCS, INC												
	25-00161 03/03/25 NOVEMBER SAMPLE ANALYSIS	1 NOVEMBER SAMPLE ANALYSIS		1,157.00	4-05-55-500-021	B WATER OPERATING OE	R	03/03/25	03/17/25			N
	25-00181 03/10/25 FEBRUARY SAMPLE ANALYSIS	1 FEBRUARY SAMPLE ANALYSIS		807.00	5-05-55-500-021	B WATER OPERATING OE	R	03/10/25	03/17/25			N
	Vendor Total:			1,964.00								



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[illegible]



Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd	Date	Chk/Void	Invoice	1099
TRACY005	TRACY SALVESEN	25-00207	03/17/25	ADULT FITNESS JAN-MAR	450.00	5-01-28-797-020			B	SENIOR CITIZENS OE	R	03/17/25	03/17/25	03/17/25			Exc1
		1		ADULT FITNESS JAN-MAR													
				Vendor Total:	450.00												
WATER005	WATER RESOURCE MANAGEMENT, INC	25-00187	03/10/25	BACKUP OPERATOR FEBRUARY 2025	300.00	5-05-55-500-021			B	WATER OPERATING OE	R	03/10/25	03/10/25	03/17/25			N
		1		BACKUP OPERATOR FEBRUARY 2025													
				Vendor Total:	300.00												
Total Purchase Orders:					54	Total P.O. Line Items:			82	Total List Amount:			112,039.56	Total Void Amount:			0.00

Totals by Year-Fund		Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description								
CURRENT FUND		4-01	4,006.72	0.00	4,006.72	0.00	0.00	4,006.72
WATER OPERATING FUND		4-05	1,157.00	0.00	1,157.00	0.00	0.00	1,157.00
	Year Total:		5,163.72	0.00	5,163.72	0.00	0.00	5,163.72
CURRENT FUND		5-01	36,412.72	0.00	36,412.72	0.00	0.00	36,412.72
WATER OPERATING FUND		5-05	35,168.24	0.00	35,168.24	0.00	0.00	35,168.24
SEWER OPERATING FUND		5-07	5,590.81	0.00	5,590.81	0.00	0.00	5,590.81
	Year Total:		77,171.77	0.00	77,171.77	0.00	0.00	77,171.77
GENERAL CAPITAL FUND		C-04	26,517.00	0.00	26,517.00	0.00	0.00	26,517.00
ANIMAL TRUST FUND		T-09	18.60	0.00	18.60	0.00	0.00	18.60
GENERAL TRUST FUND		T-13	225.47	0.00	225.47	0.00	0.00	225.47
BUILDERS' ESCROW FUND		T-14	2,943.00	0.00	2,943.00	0.00	0.00	2,943.00
	Year Total:		3,187.07	0.00	3,187.07	0.00	0.00	3,187.07
Total of All Funds:			112,039.56	0.00	112,039.56	0.00	0.00	112,039.56

## RESOLUTION

#2025-81

### TEMPORARY EMERGENCY APPROPRIATION #2

**WHEREAS**, in the normal operation of the business of the Borough of Helmetta, it will be necessary for making contract, commitments, and payment prior to the adoption of the regular 2025 budget for the Borough of Helmetta; and

**WHEREAS**, revised Statue 40A:4-19 of the State of New Jersey provides that the Governing Body of any municipality may make the temporary appropriation to provide for any contracts, commitments, or payments to be made between the beginning of the budget year and the adoption of the final budget: and

**WHEREAS**, the date of the resolution is within the first thirty (30) days of the January 2023; and

**WHEREAS**, the total amount of appropriations hereunder of \$382,037.00 does not exceed the twenty-six and one quarter percent (26.25%) of the total budget appropriations of the Borough of Helmetta for 2024, exclusive of any 2025 appropriation made for the debt services, capital improvement fund and public assistance, and exclusive of 2025 debt services appropriation.

**NOW, THEREFORE, BE IT RESOLVED**, that the following temporary budget for the Borough of Helmetta for the year 2025 be adopted, and a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer for their records.

CURRENT FUND		
5-01-20-120-010	Municipal Clerk S&W	\$10,000.00
5-01-20-120-020	Municipal Clerk OE	\$2,000.00
5-01-20-701-010	Administrator S&W	\$5,000.00
5-01-20-701-020	Administrator OE	\$2,000.00
5-01-20-705-010	Finance S&W	\$5,000.00
5-01-20-705-021	Finance OE	\$2,000.00
5-01-20-708-010	Revenue AdminTax Collection S&W	\$2,500.00
5-01-20-708-021	Revenue Admin Tax Collection OE	\$2,000.00
5-01-20-710-010	Tax Assessor S&W	\$4,000.00
5-01-20-712-020	Legal Services OE	\$5,000.00
5-01-20-715-020	Engineering Service OE	\$2,500.00



5-01-23-730-020	Liability Insurance	\$13,682.50
5-01-23-732-020	Worker's Comp Insurance	\$13,682.50
5-01-26-315-020	Vehicle Maintenance-DPW	\$5,000.00
5-01-26-765-020	Streets & Roads OE	\$4,000.00
5-01-26-772-020	Buildings & Grounds OE	\$10,000.00
5-01-27-788-010	Animal Control S&W	\$1,000.00
5-01-28-796-020	Parks OE	\$2,000.00
5-01-31-825-020	Electricity	\$5,000.00
5-01-31-826-020	Street Lighting	\$5,000.00
5-01-31-829-020	Natural Gas	\$5,000.00
5-01-31-830-020	Fuel Oil Purchase	\$500.00
5-01-32-837-020	Landfill/Disposal Solid Waste	\$10,000.00
5-01-36-845-015	Social Security	\$10,000.00
5-01-42-855-010	Municipal Court S&W	\$2,000.00
5-01-42-855-020	Municipal Court OE	\$1,000.00
5-01-43-786-020	Middlesex CO Recycling	\$15,000.00
<b>TOTAL CURRENT FUND</b>		<b>\$142,865.00</b>
<b>WATER UTILITY FUND</b>		
5-05-55-500-010	Water Operating S&W	\$10,000.00
5-05-55-500-022	Water Operating Insurance	\$14,958.00
5-05-55-500-025	Purchase of Water	\$50,000.00
5-05-55-525-025	USDA Loan	\$39,256.00
<b>TOTAL WATER UTILITY FUND</b>		<b>\$114,214.00</b>
<b>SEWER UTILITY FUND</b>		
5-07-55-500-010	Sewer Operating S&W	\$10,000.00
5-07-55-500-022	Sewer Operating Insurance	\$14,958.00
5-07-55-500-023	Monroe MUA Charges	\$100,000.00
<b>TOTAL SEWER UTILITY FUND</b>		<b>\$124,958.00</b>
<b>GRAND TOTAL</b>		<b>\$382,037.00</b>

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski		✓	✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi	✓		✓			

### CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 19, 2025.

  
 \_\_\_\_\_  
 MELISSA HALLERMAN  
 Borough Municipal Clerk

February 2025

Municipal Clerk

DATE	NAME	FUND/ACCOUNT	AMOUNT	CK/CASH
2/5/2025	Bruder	Animal		\$13.00 Ck# 361
2/11/2025	Bohinski	Animal		\$26.00 Ck# 1617
2/14/2025	Moiseyev	Current - Peddler's License		\$65.00 Cash
2/18/2025	Lavan	Animal		\$13.00 Ck# 411
2/18/2025	Helmich	Animal		\$13.00 Ck# 831
2/20/2025	Norris	Animal		\$16.00 Ck# 110
2/21/2025	Steele	Animal		\$26.00 Ck# 1213
2/24/2025	Steinbeck	Animal		\$13.00 Ck# 674
2/24/2025	Martin	Certified Copy - Current		\$15.00 Cash
2/26/2025	Belmont	Animal		\$13.00 Cash
2/28/2025	Boehm	Certified Copy - Current		\$15.00 Cash



BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

*Tina McDermott*  
TINA MCDERMOTT  
TAX COLLECTOR

MONTH OF: FEBRUARY

DATED: 3/4/2025

TAXES	2024	13,539.39
TAXES	2025	1,269,124.60
TAXES	2026	0.00

ADJUSTMENTS

VET DISALLOWED	250.00
WIDOW ALLOWED	-250.00

INTEREST 1,492.97

0.00

COSTS FOR TAX SALE  
LIEN REDEMPTION  
INTEREST  
DUPLICATE CERT  
DUPLICATE BILL  
TAX SALE PREMIUMS

CLOSING BALANCES

	DEBIT	CREDIT	NET
2019	0.00	(38,011.10)	(38,011.10) Kaplan
2024	0.00	57,826.97	57,826.97
2025	(10,084.09)	1,591,604.11	1,581,520.02
			<u>1,601,335.89</u>

TOTAL 1,284,156.96

2026

TAX COLLECTORS TRUST

<u>DATE</u>	<u>CK#</u>	<u>SOURCE</u>	<u>DEBITS</u>	<u>CREDITS</u>
1/31/2025				138,865.41
2/6/2025	1005	LIEN REDEMPTION	59,686.61	
2/28/2025		interest paid		6.98
			59,686.61	6.98
		TOTAL AS PER 2/28/25 BANK STATEMENT		79,185.78

[illegible]

BOROUGH OF HELMETTA

2024 \$ SOLD AT 2025 TAX SALE

2024  
DELINQUENT TAXES AS OF:

2/28/25

DECEMBER				<u>77,919.39</u>
<u>2024</u>		Cash Recpts	adj	
JANUARY	77,919.39	(6,553.03)		71,366.36
FEBRUARY	71,366.36	(13,539.39)		57,826.97
MARCH	57,826.97			57,826.97
APRIL	57,826.97			57,826.97
MAY	57,826.97			57,826.97
JUNE	57,826.97			57,826.97
JULY	57,826.97			57,826.97
AUGUST	57,826.97			57,826.97
SEPTEMBER	57,826.97			57,826.97
OCTOBER	57,826.97			57,826.97
NOVEMBER	57,826.97			
BALANCE				<u>\$ 57,826.97</u>



## RESOLUTION

2025-82

### EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body of the Borough of Helmetta wishes to discuss litigation and personnel matters.

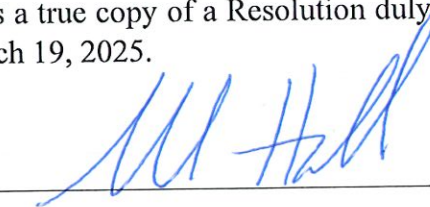
Minutes will be kept and once the matter involving the confidentiality of the matter is no longer considered confidential, then the minutes will be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from the meeting.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid			✓			
Stasi		✓	✓			

### CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 19, 2025.



MELISSA HALLERMAN, RMC  
Municipal Clerk